

TULARE COUNTY MUSEUM BOARD MEETING

May 12, 2022 – 2:00 p.m.

The Museum Board members met on May 12, 2022. The meeting was called to order at 2:00 p.m. Present were Kevin Caskey, Amy King, Darla Wegener, Joanne Ledbetter, Lee Terkelsen and Kyle Taylor. No one was absent. Carl and Louise Switzer, TCHS members, were present as members of the public.

Welcome: Kevin welcomed everyone to the meeting and started the meeting at 2:00 p.m.

Approval of the Minutes: Joanne made a motion and Lee seconded to approve the minutes from the April 21, 2022 meeting.

Public Comments: None to report currently.

MUSEUM CURATOR INPUT:

⇒**School Visits:** 6 schools, 422 children, 57 adults, 479 total

⇒**Total Museum Visits (Not including the school visits):**

April:	Adults-1400	Children-890	Total-2290	2019 – 1583 total
--------	-------------	--------------	------------	--------------------------

⇒**Donations:**

- Tony Cardoza – Visalia Saddle: Kevin made a motion to accept the item, Joanne seconded, and the motion passed unanimously.
- Steve Spalding – Letters, photos, items belonging to Laura Spalding: Kyle made a motion to accept the items, Kevin seconded, and the motion passed unanimously.
- Raymonda Wisdom – photos of the first Miss Visalia: Kevin made a motion to accept the item, Lee seconded, and the motion passed unanimously.

⇒**Maintenance and exhibit update:**

- Bob and Stan are working on installing a walk-in gate in the Record Building. Items have been rearranged and we will work on cleaning and adding text panels and photos.
- Bob and Stan are also going to build some shelves that can hold the framed art collection to properly organize and store them.

UNFINISHED BUSINESS:

⇒**Budget:** Amy reviewed the distributed budget with the board and indicated that the spending is on track aside from the Facilities and Janitorial charges. Amy asked for any questions and Lee asked about the utilities charges, which Amy reminded him that there were charges from 2021 being paid now.

⇒**New Building Project:** The bid was awarded to Atkins Bergreen on May 3 by the Board of Supervisors. The contractor has until May 17 to submit their plans and then permits will need to be secured. A groundbreaking is scheduled for Thursday, June 16 at 10 AM. Construction should start shortly after that date and conclude in 2-3 months.

⇒**Agents of Discovery:** Museum App (Joel Krupa, Chief Admin. Officer) gave a presentation to the board about the app and how the museum could utilize it here. He showed some examples of other organizations that use it and what they have done.

NEW BUSINESS:

⇒ The board voted to meet on the third Thursday of the following months going forward: January, March, May, July, September, and November. Kevin made a motion, Kyle seconded, and the motion passed unanimously.

ANNOUNCEMENTS:

- ⇒ The full-time museum assistant position has been posted and will be through May 21.
- ⇒ There will be a Tulare County Historical Society meeting here at the museum on Saturday, May 14.

CURATOR REPORT:

- ⇒ Amy conducted a tour with the COS gallery class.

The meeting is adjourned at 3:00 p.m. **Next meeting** scheduled for **July 21, 2022 at 2:00 p.m.**