

TULARE COUNTY MUSEUM BOARD MEETING

February 17, 2022 – 2:00 p.m.

The Museum Board members met on February 18, 2022. The meeting was called to order at 2:00 p.m. Present were Kevin Caskey, Amy King, Darla Wegener, Joanne Ledbetter, Lee Terkelsen and Brooke Sisk. No one was absent. Kyle Taylor, Deputy Director of General Services Agency was also present.

Welcome: Kevin welcomed our new board member Lee Terkelsen and also Brooke Sisk, who resumed her seat on the board after Neil Pilegard retired and was her designee.

Approval of the Minutes: Brooke made a motion and Joanne seconded to approve the minutes from the May 20, 2021 and November 18, 2021 meetings.

Public Comments: None to report currently.

MUSEUM CURATOR INPUT:

⇒**School Visits:** 3 schools, 155 children, 34 adults, 189 total

⇒**Total Museum Visits (Not including the school visits):**

November:	Adults-250	Children-178	Total-428	2018 – 892 total
December:	Adults-120	Children-83	Total-203	2018 – 476 total
January:	Adults-326	Children-192	Total-518	2019 – 705 total

⇒**Donations:**

- Mary Sayes – Wooden Visalia Dry Cleaner hanger. Joanne made a motion to accept the item, Lee seconded, Darla abstained, and the motion passed unanimously.
- Frances Trinca – Photograph of Michael & Elisa Mooney. Kevin made a motion to accept the item, Darla seconded, and the motion passed unanimously.
- Bill Bennett – Fire Siren. Kevin made a motion to accept the item, Lee seconded, and the motion passed unanimously.
- Al Pietroforte – Sluice constructed by Levi Whiteman. Darla made a motion to accept the item, Joanne seconded, and the motion passed unanimously.
- Joe Hebert – Mallard. Brooke made a motion to decline the item as it does not relate to Tulare County history, Darla seconded, and the motion passed unanimously.
- Bonnie Klippenstein – Water pump, 6 pestles, 2, mortars, vineyard duster, 1 breast plate, glass bottle. Joanne made a motion to accept the 6 pestles, 2 mortars, 1 vineyard duster, and 2 glass bottles and to decline the breast plate and hand water pump, Brooke seconded, and the motion passed unanimously.
- Mike Fagan – Historical Landmark pamphlets, Masonic Lodge items, Visalia CYSA soccer club posters, Sequoia National Park Poster. Kevin made a motion to accept the items, Lee seconded, and the motion passed unanimously.
- Jill Schaak – 1945 military belt and blanks (photos). Brooke made a motion to accept the items, Joanne seconded, and the motion passed unanimously.
- Armando Alfonso - Wheat Thresher (photos). The board asked to contact Armando to see if he can continue to store the item in his barn until we have the new building in the fall. Amy will reach out to him and inquire.
- Elaine Stetson – Model train. The board asked Amy to have the model train group to look at it and see if they can assemble it before accepting it.
- Raymond La Fond – photographs. Kevin made a motion to accept the items, Lee seconded, and the motion passed unanimously. Darla requested they be shared with the library history room and Amy will provide the scans to them.
- REVISIT

- M.E. Rios-Samaniego – Husband’s belongings. Amy has contacted the USGA museum to see if they are interested in the items and if not the board will vote on them at the next meeting.
- Katie Spalding – Grandmother’s belongings. Steve will call Amy to pick up next week and then the board can vote on the items at the next meeting.
- Amie Rangel – Books from Dinuba Museum. Darla confirmed the books were discarded from the library and so Brooke made a motion to accept the items, Darla seconded, and the motion passed unanimously.

⇒**Maintenance and exhibit update:**

- Bob and Stan have finished the LaMotte School porch and have started repairing the wagon barn but will have to wait until the building dries out more to finish. They are now replacing the roof and stabilizing the harness shop.
- The Westward Settler Exhibit is installed and will have an opening reception on April 2. The interviews have been completed and the video should be done in March.
- We are still planning on hosting the traveling exhibit *Caminos* in June of 2022 from Fresno’s Arte Americas. Amy continues to meet with the group for planning.
- Amy repaired the walls upstairs after removing the framed photos for the traveling exhibit. The traveling exhibit *Caminos* will be installed upstairs in June.
- Amy is planning for the Tulare County Museum Jamboree on April 2 and already has most things in place for a fun filled day! Darla suggested the Amy email Jonathan at the library to get the book mobile at the event. Brooke said that Amber with Starbucks has been a good partner that they may want to be involved as well and possibly fund part of the event. Amy will reach out to both people.

UNFINISHED BUSINESS:

⇒**Budget:** Amy reviewed the distributed budget with the board and indicated that the spending is right on track for midyear. She also discussed with Kyle moving some of the charges for the roof repairs from the building maintenance line to capital to free up some money for projects between now and June. Amy is waiting to hear on a quote from Leonel about getting gutters installed on the AG museum to solve several issues and that will come out of the capital budget as well. In the next fiscal year Amy would like to get the AG museum painted and has an estimate for that to be paid and completed in the fall. She will also look into getting a quote to paint the fence around the AG museum.

⇒**New Building Project:** Amy received a new timeline for the project which is that it will go out to bid on march 4 and construction will begin May 9 and be completed November 10. Kyle confirmed the timeline sounded correct and Brooke suggested doing a groundbreaking to celebrate the project. Amy will set that up with the Historical Society. The Historical Society can also present a large check for the money they have raised for the project. Darla said she has been part of a beam signing that is also a neat idea for the project.

⇒**Code of Ethics/Emergency Plan:** Amy has submitted the documents to County Counsel and they have been returned with minimal edits. Kevin made a motion to adopt both the Code of Ethics and the Emergency Plan, Darla seconded, and the motion passed unanimously.

NEW BUSINESS:

⇒ **Museum Board Bylaws:** Amy presented the bylaws she has drafted with the assistance of County Counsel for the board to vote to approve at the March meeting. She brought attention to some areas that she wanted the board to look at closely and give feedback.

ANNOUNCEMENTS:

⇒ Tessa Harden has left, and Amy will be conducting interviews for the extra help museum assistant at the end of the month.

⇒ There is a new volunteer, Alexis, that will start helping on weekends with projects.

⇒ The Tulare County Historical Society will have their annual meeting here at the museum on Sunday, March 6 at 2:00 and they will be installing new officers.

CURATOR REPORT:

⇒ Amy will be a presenter at the California Association of Museums mini conference that is being held in Fresno on Monday, April 11.

⇒ Amy and Lisa Monteiro are hosting a workshop for the Museum Alliance of Tulare County about grant writing and then also providing training on using PastPerfect in April.

The meeting is adjourned at 3:00 p.m. **Next meeting** scheduled for **March 17, 2022 at 2:00 p.m.**