

# TULARE COUNTY MUSEUM BOARD MEETING

January 19, 2023 – 2:00 p.m.

The Museum Board members met on January 19, 2023. The meeting was called to order at 2:04 p.m. Present were Kevin Caskey, Amy King, Darla Wegener (virtually), Joanne Ledbetter, and Kyle Taylor, and Lee Terkelsen. No one was absent.

**Welcome:** Kevin welcomed everyone to the meeting and started the meeting at 2:04 p.m.

**Approval of the Minutes:** Kyle made a motion and Kevin seconded to approve the minutes from the November 17, 2022 meeting.

**Public Comments:** None to report currently.

## MUSEUM CURATOR INPUT:

⇒**School Visits:** November - 5 schools, 207 children, 78 adults, 285 total  
December – 1 school, 89 children, 4 adults, 93 total

⇒**Total Museum Visits (Not including the school visits):**

November: Adults - 272 Children - 167 Total – 439\*   **2019** – 1236 total  
December: Adults – 465 Children – 400 Total – 865\*   **2019** – 316 total

\*Both totals include estimates of attendance at events.

⇒**Donations:**

- Dana Lawless has a quilt dated 1907 purchased in Mariposa. Lee made a motion to accept the item, Joanne seconded, and the motion passed unanimously.

⇒**Maintenance and exhibit update:**

- Veterans Day event was on Nov. 19 and well attended
- Winter Wonderland event was Dec. 9-11
- Caminos exhibit has been extended through May 2023
- Working on QR codes/audio tours for galleries in original museum
- Starting on Southeast Asian cultural exhibit to open in the summer of 2023
- Starting planning for Jamboree, which will be April 15
- Framed art collection cataloging

## UNFINISHED BUSINESS:

⇒**Budget:** Amy reviewed the distributed budget with the board and indicated that it shows the totals through January 13, 2023. Amy noted that the 7024 line seemed high and that she would look into it. She also noted that the 7066 line charges are for the Agents of Discovery app and will be for CatalogIt when that goes through. Amy indicated that the 9322 line for mail must have been entered wrong but that the capital line is correct. Kevin asked what the 9520 Sheriffs Engraving line was and Amy explained that is where the vinyl lettering or small metal signs are charged as they make those for the museum.

⇒**New Building Project:** Amy did a walk through with the contractor and Victor from Capital Projects yesterday and pointed out some minor fixes and inquired about the floor being sealed. There are just a couple more things needed and then inspections can be arranged. Kyle will make sure to talk with Victor and be present for final reviews.

## NEW BUSINESS:

⇒ Nothing to report at this time.

## **ANNOUNCEMENTS:**

- ⇒ Posting for extra help museum assistant to hire one position
- ⇒ TCHS annual meeting is on Saturday, Jan. 28 at 2:00 p.m. at Café 210
- ⇒ History Day for TCOE in Feb. 7
- ⇒ World AG Expo Feb. 14-16
- ⇒ Amy showed a video produced by visit Visalia about Visalia being the first Certified Autism Destination and the museum is part of that since we are a certified autism center along with other businesses in Visalia!

## **CURATOR REPORT:**

- ⇒ Amy spoke at Kiwanis in Tulare on Nov. 30
- ⇒ CatalogIt has transferred our data and I have a meeting to get setup on Friday
- ⇒ Agents of Discovery will be set up this month

The meeting is adjourned at 3:00 p.m. **Next meeting** scheduled for **March 16, 2023 at 2:00 p.m.**